



Center Independent School District

Campus Library Management

Classroom Chromebook Agreement

This agreement refers to the chromebooks that are checked out under your name in the Follett System. We can print out the Follett list of chromebooks you are responsible for upon request.

Date Assigned: _____ **Total Received:** _____

Teacher Signature: _____

Date Returned: _____ **Total Returning:** _____

Teacher/Librarian Initials: _____/_____



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Professional Ethics

All teachers are held to National and State Standards of Ethics. This includes the new ethics guidelines involving social media interactions. Please make sure you are aware of all implications that come with using mobile device technologies and take extra precautions while following all safety and security measures that deal with private information.

Safety and Security

Center ISD wants all teachers to be aware of the vulnerability of personal information that can be acquired through internet interactions.

Agreement of Full Implementation

Under this agreement the district will:

- Provide the teacher with a classroom set of chromebooks & chargers.
- Provide instructional resources for devices.
- Tech Support.

Under this agreement the teacher will:

- Participate in the professional development on effective digital learning
- Monitor student use and ensure compliance with AUP and classroom rules.
- Establish clear routines, expectations, and consequences for chromebook usage in the classroom.
- Immediately report to the CISD Technology Department any loss, theft, or damage to Chromebooks
- Follow reasonable procedures for safety and security of the Chromebooks.
- Adhere to the (AUP) Acceptable Use Policy, which is contained in the employee handbook.
- Always follow the National and State Code of Ethics.
- Be responsible for any loss and damage that occurs to the Chromebooks
- Be responsible for all content on Chromebooks (including photos and videos), ensuring all information is school appropriate and student friendly
- Be prepared to present all assigned devices upon request for any reason.
- Do not loan chromebooks to students for use outside of the classroom.

Guidelines for Proper Care & Security of the Chromebooks:

Proper care is to be given to the Chromebooks at all times, including but not limited to the following:

- Keep food and drinks away from the Chromebook.
- No personalization with stickers, writing, or drawing is allowed.
- Do not attempt to cover up, scratch or remove district information that is on the chromebook.
- Do not attempt to repair a damaged or malfunctioning Chromebook.
- Use the provided Chromebook A/C adapter to charge the Chromebook.
- Secure your Chromebook in a safe place at the end of the day.

By signing this Chromebook agreement form and taking possession of the Chromebook(s), and Power Adapter(s), you are entering into the above agreement with CISD.